

## EMERGENCY MEDICAL SERVICES AUTHORITY PROGRESS REPORT

### EMS PERSONNEL UNIT EMS DIVISION

ACTIVITY	PRIMARY CONTACT	STATUS/COMMENT
1. First-Aid Practices for School Bus Drivers	Lucy Chaidez Extension 434	Nine programs are approved. Reviewing one new program.
2. Child Care Provider First Aid/CPR and Prevention Training Programs	Lucy Chaidez  Donna Westlake Extension 416	Reviewing two (2) new programs. Forty-two (42) first aid/CPR programs have been approved. Sixty-eight (68) Preventive Health programs have been approved. Awaiting modifications on four (4) new programs. Technical assistance is provided to child care workers and training applicants.
3. Child Care Provider Training Program Audits	Donna Westlake	Ongoing gathering of information from the training rosters and the program applications regarding how many child care providers are being trained per month, which counties the training is being held in, and what language the training is being taught in. The information collected will be placed in the data bank.  Ongoing technical assistance for child care training program requirements.
4. Automated External Defibrillator (AED) Requirements for EMT-I's, Public Safety and Layperson	Sean Trask Extension 408	Ongoing technical assistance for Layperson AED programs.  Public comment period ended October 29, 2001 at 5:00 p.m. Amendments will be made to clarify the provider training and proficiency demonstration requirements. The revisions will go out for 15 day public comment period.
5. EMT-I Task Force	Sean Trask	EMT-I Task Force continues to meet. Objectives for task force have been established and progress is gradually being made to meeting those objectives.
6. BLS Training and Certification Issues	Sean Trask	Ongoing technical assistance for certification issues (out of state reciprocity, expired certifications, CE requirements).

**EMS PERSONNEL UNIT**  
**EMS DIVISION**  
(Continued)

ACTIVITY	PRIMARY CONTACT	STATUS/COMMENT
<p>7. Injury Prevention and Public Education</p>	<p>Lois Williams Extension 424</p>	<p>Began new position as project director for OTS Traffic Safety Grant October 1, 2001.</p> <p>Ongoing NHTSA/MCH Region IX Injury Prevention Network duties and Vision Committee duties; released 2<sup>nd</sup> electronic newsletter, working on 3<sup>rd</sup>. Annual Region IX Networking meeting held September 7, 2001.</p> <p>Participating in CA Task Force on Older Adults and Traffic Safety; most recent meeting was held November 2, 2001; Assigned to Education and Training sub-committee.</p> <p>EMS Vision Prevention and Public Education Committee meeting held November 9, 2001.</p> <p>Updating injury prevention website on EMSA homepage as needed.</p>

EMS SYSTEMS UNIT  
EMS DIVISION

ACTIVITY	PRIMARY CONTACT	STATUS/COMMENT
1. Poison Center Program	Michele Handewith Extension 415	The California Poison Control System (CPCS) continues to provide statewide service. EMSA staff has transferred four million dollars in GF monies to be matched by the California Medical Assistance Commission.
2. EMS Systems and Plans	Sandy Salaber Extension 423	Thirty-two EMS Plans received, twenty-seven EMS Plans approved and five are being reviewed. Two regional site visits completed. Seven regional final reports approved. Revising EMS System Guidelines, Part III.
3. EMSC Project	Maureen McNeil Extension 414  Michael Conley Extension 461	<p>Permanent funding for this program was not approved. Program activities will be significantly reduced and/or eliminated.</p> <p>Registration for the 4<sup>th</sup> Annual EMSC Conference November 13-14, 2001 is progressing satisfactorily as is the Post Conference Pediatric Education for Prehospital Professionals (PEPP) to be held November 15-16, 2001.</p> <p>A comprehensive statewide assessment of EMS for Children in California will be performed by the EMSSTAR Group of Annapolis Maryland funded by an MCH Grant. The assessment is based on the NHTSA EMS Assessment program, however, the focus is on Pediatric Criteria. The assessment will take place the week of February 28, 2002. Information will be distributed.</p>
4. Trauma	Donna Nicolaus Extension 412	<p>The Trauma Advisory Committee continues to work toward development of a Statewide Trauma System.</p> <p>The EMS Authority sent a letter regarding trauma center funding (\$25million) to all LEMSA's with approved trauma plans and at least one designated trauma center requesting trauma data. All data has been received and funding calculations have been made. Funding date is expected to be January 8, 2002, depending upon status of signed contracts.</p> <p>An application package for the \$5 million trauma planning and implementation was sent to the local EMS agencies without a trauma plan on October 12, 2001. The application packages are due January 15, 2002. EMSA is contacting all agencies to determine if they plan to participate and what assistance they may require.</p> <p>The AB 430 Advisory Committee continues to provide input regarding implementation issues for AB 430.</p>

**EMS SYSTEMS UNIT  
EMS DIVISION  
(Continued)**

<b>ACTIVITY</b>	<b>PRIMARY CONTACT</b>	<b>STATUS/COMMENT</b>
5. Communication Plan	Carol Biancalana Extension 409	No decision has been made regarding re-locating the OTS Communications System pilot project to the Fresno area. Due to severe budget cuts to the larger Public Safety Radio Integrated System Management (PRISM) project, a suggestion was made to partner with Sacramento County. The PRISM project staff and Sacramento law enforcement agencies are participating in preliminary discussions of the project.
6. Medical Dispatch Regulations	Carol Biancalana	The Vision Access Committee meeting scheduled for September 17, 2001 was canceled due to the September 11 <sup>th</sup> terrorist attack. The meeting was rescheduled for October 22, 2001 where an overview of the status of the EMD standards/guidelines document was given. The Vision Access Committee directed the subcommittee to continue its work. The EMD document will be reviewed by the full Vision Access committee after the first of the year.
7. Interfacility Transport Task Force (IFTT)	Bonnie Sinz Extension 460	The IFTT met on October 30, 2001. Each Ad Hoc Group met prior to the meeting and provided a progress report on the assigned objectives to the Task Force. The Task Force is making good progress on the goals and objectives. The next Task Force meeting is scheduled for January 15, 2002.

PARAMEDIC PROGRAM  
EMS DIVISION

ACTIVITY	PRIMARY CONTACT	STATUS/COMMENT
1. EMT-P Testing and Licensing	Connie Telford Extension 426	? Licensed/re-licensed 1291 paramedics August through October 2001. ? 11 National Registry exams held August through October 2001. (6 open, 5 closed).
2. EMT-P Regulations	Nancy Steiner Extension 429	At their September 26, 2001 meeting, the Commission on EMS approved the proposed changes to the Paramedic Regulations. Approval for the proposed fees for late applications and investigation costs when an applicant has been convicted of a misdemeanor or felony has been submitted to the Governor's Office.
3. Paramedic Task Force	Nancy Steiner	The Paramedic Task Force is now working on revisions to the continuous quality improvement portions of the paramedic regulations. Minutes of the meetings are available on the EMS Authority website. The next meeting is scheduled for Tuesday, December 4, 2001 in Burbank.
4. EMT-P Accreditation	Nancy Steiner	Ongoing review.
5. EMT-P Local Optional Scope of Practice	Nancy Steiner	The EMS Authority has approved requests by Northern California EMS, Inc., and Kern County EMS Agency to add the prehospital use of transcutaneous pacing to their paramedic local optional scopes of practice, and a request by North Coast EMS Agency to add the monitoring of IV nitroglycerin and IV heparin infusions to their paramedic local optional scope of practice.
6. Trial Studies	Nancy Steiner	The final report for San Diego County's Rapid Sequence Intubation Trial Study will be presented to the Commission on EMS at their November 28, 2001 meeting.
7. Paramedic Training Programs	Nancy Steiner	The approved Paramedic Training Program list has been updated and now includes, the status of each programs accreditation by the Committee on Accreditation of Educational Programs for the Emergency Medical Services Professions. The list is available on EMSA's website <a href="http://www.emsa.ca.gov">www.emsa.ca.gov</a> .
8. Investigations and Enforcement	Richard McSherry Extension 450  Karen Chambers Extension 430	The Director has revoked, suspended and/or placed on probation five paramedic licenses since January 1, 2001  Two hundred and forty-seven new investigative cases have been opened since January 1, 2001.  Two hundred and forty-three investigative cases have been concluded since January 1, 2001.  Thirty-four cases have been referred to the Attorney General for licensure action since January 1, 2001.  Four initial applications were denied since January 1, 2001.  Four provisional licenses containing certain specific conditions have been issued since January 1, 2001.  Fifty cases are pending resolution at the Attorney General's Office.  Eleven paramedics are on probation.

**DISASTER MEDICAL SERVICES DIVISION**

<b>ACTIVITY</b>	<b>PRIMARY CONTACT</b>	<b>STATUS/COMMENT</b>
1. EMSA Standard Operating Procedures	Cheryl Starling Extension 463	Updating procedures.
2. Disaster Medical Assistance Team Development	Anne Bybee Extension 407	FY 00-01 funds distributed to 5 level I teams. New Sacramento area team (CA-11) approved for development by US Public Health Service. Team meetings underway.
3. EMS/DMS Communications	Cheryl Starling  Jeffrey Rubin Extension 419	Member RIMS technical specialist committee.
4. Contingency Plan for Acquisition and Distribution of Disaster Medical Supplies and Equipment	Ken Martzen Extension 468	Department of General Services developing SOPs for disaster responses with EMSA and DHS.
5. Hazardous Materials	Derrick Green Extension 462	Member OES Mass Casualty Decontamination Committee.
6. Joint Civilian/Military Planning, Training and Exercises	Anne Bybee	Rough & Ready exercise with California National Guard under consideration for Spring 2002.
7. Training Programs/Courses	Cheryl Starling	Statewide Disaster Exercise is November 15, 2001. Planning in progress. HEICS liaison/information & videos being requested. Bioterrorism disaster conferences held October 2, 4 & 10, 2001. Disaster Medical Boot Camp held August 29, 2001.
8. Hospital Disaster Planning	Cheryl Starling Jeffrey Rubin	Hospital Disaster Interest Group providing guidance documents for hospital decontamination of patients and handling bio-terrorism incidents. Draft awaiting distribution.
9. Disaster Projects	All DMS Staff	Monitoring/Technical Assistance - Ongoing. Formal contract reviews underway.
10. Department of Health Services Coordination	Jeffrey Rubin	Liaison - Ongoing.
11. EMS Disaster Medical Response Plan	Cheryl Starling	Revision and update of plan November 2001.

DISASTER MEDICAL SERVICES DIVISION

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ACTIVITY	PRIMARY CONTACT	STATUS/COMMENT
12. AB 1841 (Petrus) SEMS	Dan Smiley All DMS Staff	Member of Advisory and Technical Committees and Training, RIMS, Mutual Aid, Resource Ordering, and Co-Chair Shelter Medical Group Subcommittees.
13. U.S. Public Health Service Coordination	Jeffrey Rubin	Quarterly ESF#8 meeting; Member RISC.
14. RDMHS Liaison	Laura Venegas Extension 413	Monitor contracts. Ongoing quarterly meetings.
15. OES/OES Region Liaison	All DMS Staff	Member SWEPC. Quarterly meeting with Coastal, Southern and Inland Regions.
16. Nuclear Power Plant Emergency Response Planning	Derrick Green	Participated in San Onofre nuclear generating station graded FEMA exercise.
17. CCLHO Disaster Planning Committee	Jeffrey Rubin	Quarterly meetings.
18. Medical Consequences Management of Terrorism	Jeffrey Rubin Derrick Green	Ongoing meetings w/FBI, OES, Counties and PHS. Member State Strategic Committee on Terrorism and State Threat Advisory Committee. Co-chair Metropolitan Medical Response System Region IX Committee w/PHS and DHS. Established new Statewide MMRS Advisory Committee. In concert with OES and DHS overseeing statewide bio terrorism assessment and development of National Pharmaceutical stockpile distribution plan. Developing MST concept to support a Field Public Health Response.
19. Medical Needs of Evacuees	Laura Venegas Jeffrey Rubin	Strategic planning underway to implement Shelter Medical Report. Developing action plan for recommendations. Tool kit for Local Government Planners now available.
20. Hospital Overcrowding/Ambulance Diversion Task Force	Jeffrey Rubin Cheryl Starling	Report published December, 1998. Issues are nationwide. Conference call November 8 <sup>th</sup> , 2001.
21. Mutual Aid-Intercounty Cooperative Assistance Agreements	Cheryl Starling Laura Venegas	Developing statewide version of Regions I and VI agreement.
22. LEMSA Standards Project	Cheryl Starling Jeffrey Rubin	Advisory Committee completing elements for standards and best practice guidance. EMSA will be writing regulations for standards in Winter 2001.

INFORMATION SERVICES

ACTIVITY	PRIMARY CONTACT	STATUS/COMMENT
<p>1. California EMS Authority Home Page</p>	<p>Ed Armitage Extension 442</p> <p>Charla Jensen Extension 443</p> <p>Laura Little Extension 427</p>	<p>We are in the selection phase of a new licensure system. There are three viable alternatives, all coming in at just under \$100,000 our cost threshold for internal approval. While the existing needs for paramedic licensure are fairly simple, these systems will provide us with the capability to license other EMS professionals as well, should the need arise. One of the selection alternatives includes the capability to license (initial and/or renewal) over the Internet. While we are not proposing to implement that portion of the software initially, the capability is there.</p> <p>New paramedic license stock was received this week and will be incorporated into the license process in the coming months. The licenses will have a more "professional look" and are essentially credit card like. They will be printed with the Paramedic's name, license number, effective and expiration dates and license status (active).</p>
<p>2. Office Automation</p>	<p>Ed Armitage</p> <p>Howard Tsukada Extension 431</p> <p>Laura Little</p>	<p>We are continuing work on the California EMS Information System (CEMSIS) project that will result in the development of a statewide patient care data warehouse. This project utilizes grant funds from the Office of Traffic Safety. In conjunction with this project we have added a full time staff person to assist us with the overall system design and Feasibility Study Report (FSR) and the Information Technology Procurement Plan (ITPP). Permanent funding for this position has not been approved, so ongoing support of the system will have to be absorbed by existing staff.</p>
<p>3. EMS Data/QI</p>	<p>Ed Armitage</p> <p>Charla Jensen</p>	<p>The Mountain Valley CQI project, ended 6/30/00, included mechanisms for developing and publishing quality indicators. As part of the Vision Implementation Project the indicators that have been developed are being published for comment and suggestions for other indicators. In conjunction with the statewide data system effort we have contracted with Craig Stroup to add more indicators and to essentially polish the proposal with respect to QI. We are currently validating the data elements that we have proposed in conjunction with the CEMSIS project to ensure that the data gathered will allow us to evaluate a variety of quality indicators. The indicators include medical and procedural items.</p>



**EMS FUNDING AND ADMINISTRATIVE DIVISION**

ACTIVITY	PRIMARY CONTACT	STATUS/COMMENT
<p>1. Local Agency Funding:</p> <p>a. Federal Block Grant Special Projects</p> <p>b. Regional EMS Agency SGF Support Grants</p> <p>c. Regional Disaster Medical/Health Specialist (RDMHS) SGF Grants</p> <p>d. Disaster Medical Assistance Team (DMAT) SGF Assistance Grants</p>	<p>Carol MacRae Extension 422</p>	<p>a. EMSA held a conference call with the EMSAAC Grant Advisory Committee on October 11, 2001 to discuss the Request For Proposal (RFP) for the Federal Block Grants for SFY 2002/03. EMSA made a few minor changes to the 2001/02 RFP. The RFP for SFY 2002/03 was mailed to the Local EMS Agencies on October 12, 2001. Proposals must be postmarked no later than January 11, 2001.</p> <p>b. No new updates to the Regional EMS State General Fund. A quarterly meeting with EMSA and the regional EMS agencies has not been scheduled at this time.</p> <p>c. EMSA adjusted the Regional Disaster Medical Health Specialist (RDMHS) SGF Grants to include a decrease for region III and an increase for Regions I and II.</p> <p>d. No new updates to the Disaster Medical Assistance Team (DMAT) SGF Grants.</p>
<p>2. Personnel Services</p>	<p>Karen DeGuire Extension 402</p>	<p>We have hired Elizabeth Swafford-Lockman as our new receptionist. She began working for the Authority on November 5, 2001.</p> <p>Lois Williams has assumed her new duties as the "First There, First Care" grant coordinator. Sean Trask has been promoted and he is now the manager of the EMS Personnel Standards Unit. Sharon Clodfelter left the Authority for a new assignment at CalPers. Donna Westlake has been reassigned from the training approval program and has assumed Sharon's duties as Business Services Coordinator. The Governor's executive order restricting hiring has slowed the recruitment process and as a consequence, a number of critical positions remain open.</p>
<p>3. Business Services</p>	<p>Sharon Clodfelter Extension 400</p>	<p>Negotiations are in progress for a permanent warehouse space. A tentative site has been selected, however, space planning remains to be completed prior to finalization of any lease agreement.</p>

PLANNING AND DEVELOPMENT

ACTIVITY	PRIMARY CONTACT	STATUS/COMMENTS
1. Administration of EMS 01/02 SFY Budget	Jeff Gidley Extension 406	The State General Fund budget for the Authority continues to be a significant concern for both the current and the program year. The Governor's executive order has limited purchases and contracts in the current year and has required an additional reduction of 10% in the general fund operating budget above the 3.25% in the general fund support budget already required. The extent that the current state financial condition will affect next years budget is yet to be determined although plans have been submitted for up to a 15% general fund reduction. Other funds are impacted by the reduction in state general fund to the extent that the general fund is not available to offset certain program costs which must be borne by the special funds involved.
2. Development of 02/03 SFY Budget	Susan French Extension 411	EMSA has submitted several Budget Change Proposals (BCPs), including 3 negative BCPs, that are currently being considered by the administration for inclusion in the 02/03 SFY budget. Because of the state funding crisis it is likely that EMSA will receive additional budget cuts for the 02/03 SFY. Although the CHP, the Office of Emergency Services (OES) and portions of the Department of Health Services with emergency public health responsibilities have been exempted from current and 02/03 SFY budget cuts, for some reason EMSA has not been exempted.
3. Prevention 2000 (PHHS) Federal Block Grant Administration	Susan French	EMSA has agreed to pay \$57,000 annually to the CA Dept. of Health Services for grant administration costs. We met with DHS staff and reviewed their administrative costs to determine what a fair price would be. EMSA's net preliminary allocation, after the administrative charge by DHS, is \$2,441,980 for the 01/02 SFY. This is based on an estimate of the total California will receive from the CDC for the 02 FFY, so the amount could change.
4. EMSA Strategic Plan	Susan French	EMSA staff are continuing to work on updating our internal Strategic Plan, which is required by statute and used by the Department of Finance in analyzing BCPs requested by EMSA; however, budget and terrorism planning and response activities are taking priority. To the extent possible, staff are already incorporating Vision process recommendations for which there is general consensus among the members of one or more of the Vision Committees. Staff are also incorporating some recommendations and goals that have come out of program specific advisory committees.



LEGISLATION, PUBLIC INFORMATION AND SPECIAL PROJECTS

ACTIVITY	PRIMARY CONTACT	STATUS/COMMENT
1. Public Information Officer  a. Poison Prevention Week  b. EMS Week  c. Coordinate EMS Awards Program  d. Prepare press releases  e. Respond to press inquiries	Shirley Tsagris Extension 428	Received and circulated Poison Prevention Week Proclamation from Governor  Received and circulated EMS Week Proclamation from Governor  Ongoing  Ongoing.  Ongoing
2. Legislative Coordinator  a. Update Division 2.5 of Health & Safety Code  b. Analyze and lobby legislation  c. Prepare legislation proposals  d. Update legislation on EMSA's Homepage	Shirley Tsagris	January 2001 Update completed  Ongoing  As Needed  Ongoing
3. Mentor Coordinator  a. Promote mentoring among staff  b. Match employees with appropriate program activities and schools  c. Prepare semi-annual mentoring activity reports  d. Coordinate mentoring activities	Shirley Tsagris	Ongoing  Ongoing  Ongoing  Ongoing

4. Regulatory Ombudsman	Shirley Tsagris	
a. Receive complaints or concerns from constituents about rulemaking activities		Ongoing
b. Report regulatory issues and complaints to director		Ongoing
c. Participate in semi-annual regulatory roundtable meetings		As Needed

**LEGISLATION, PUBLIC INFORMATION AND SPECIAL PROJECTS (Continued)**

<b>ACTIVITY</b>	<b>PRIMARY CONTACT</b>	<b>STATUS/COMMENT</b>
5. Ethics Officer	Shirley Tsagris Extension 428	
a. Ensure Conflict of Interest Statements are submitted by all appropriate individuals		In Progress
b. Ensure appropriate individuals have been provided an orientation course		In Progress
c. Keep records on all members		In Progress